



PETITION FOR REINSTATEMENT TO CLASS FORM

Directions: The Student or Advisor must complete the Student Information and Course Detail sections, then sign the Student Signature line. The Student will obtain the Instructor and Department Chair signatures BEFORE delivering this form to Admissions and Records office. **This form can only be used if the student was already registered in the course by the first day of class to census day.**

Student Information

Student Name _____ Student ID _____ Semester _____

CRN	Course	Number	Section	Instructor Approval

Signatures

Student Signature: _____

Date: _____

Department Head Approval: _____

Date: _____

Admissions and Records: _____

Date Received: _____

Note: Check with Financial Aid Office as adjusting your schedule could affect aid