How To Know If You Are Meeting Satisfactory Academic Progress (SAP)

For a student to be eligible to receive Federal student assistance (GRANTS AND LOANS) at LSCPA, the student MUST maintain **SATISFACTORY ACADEMIC PROGRESS** in the course of study being pursued as described below:

- Quantitative Standard - Complete at least 70% of attempted courses. Failing grades, drops, incompletes and withdrawals can result in failure to meet 70% completion rate.
- Qualitative standard - Students must have at least a 2.0 GPA or better.
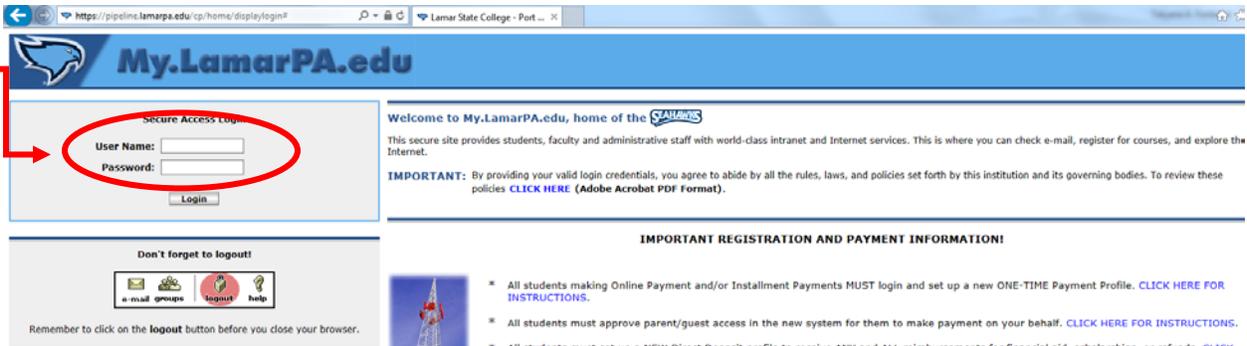- 150% Time Frame - Graduate within 150% of the time frame required to obtain your degree.

SAP is critical to your ability to qualify for continued funding.

Lamar State College Port Arthur's full Satisfactory Academic Progress (SAP) Policy can be found HERE on our homepage.

1. Go to LamarPA.edu & Click on "**MyLamarPA**" blue tab!!!
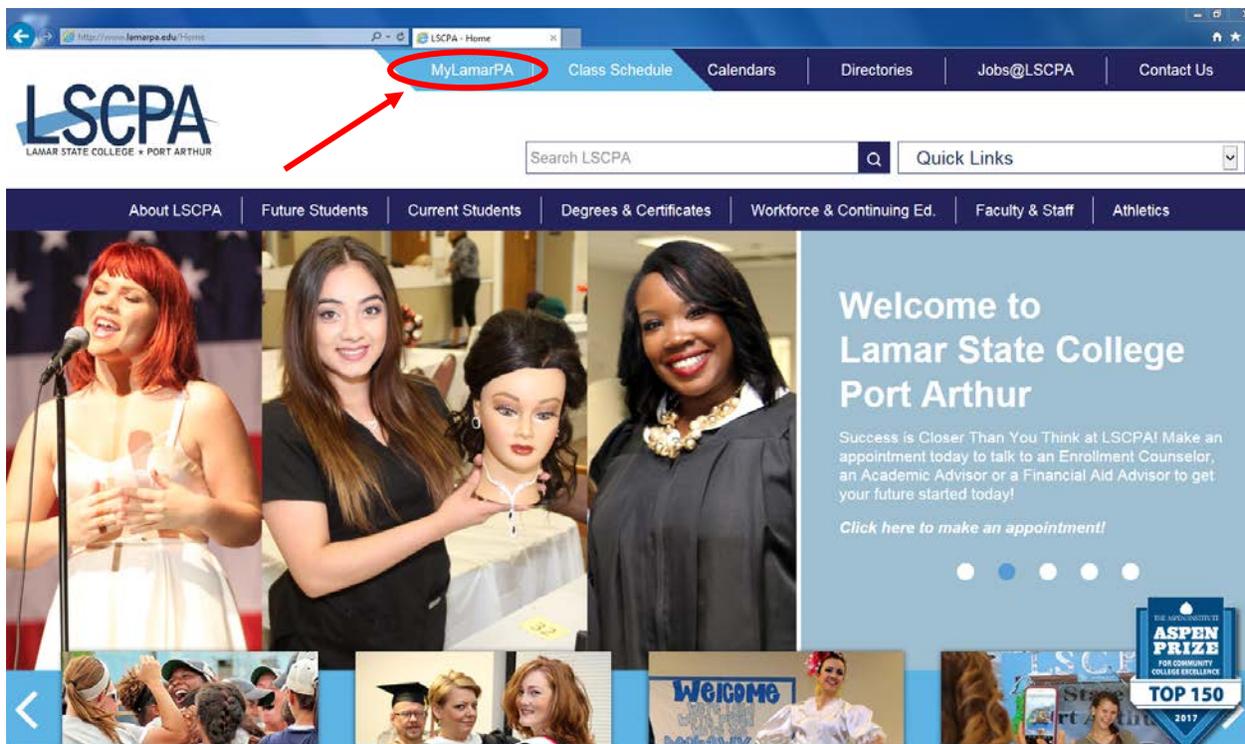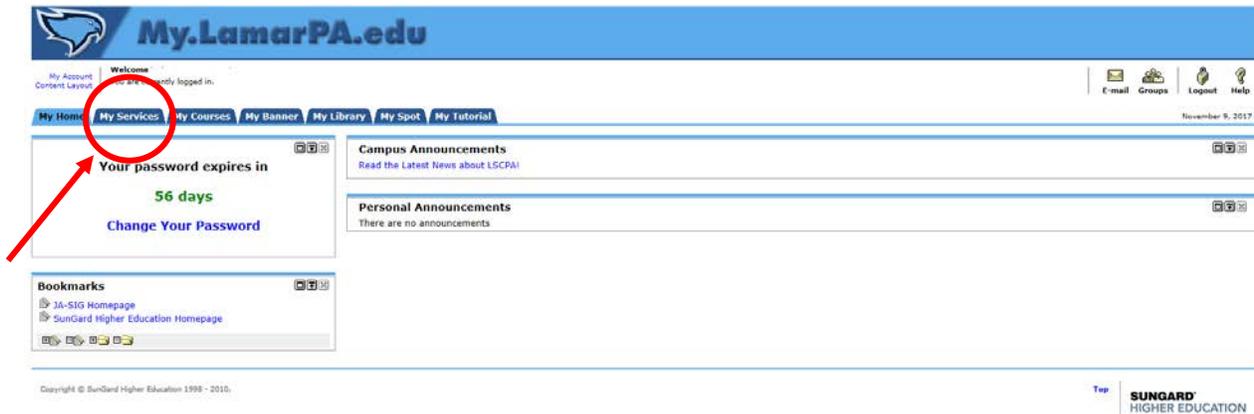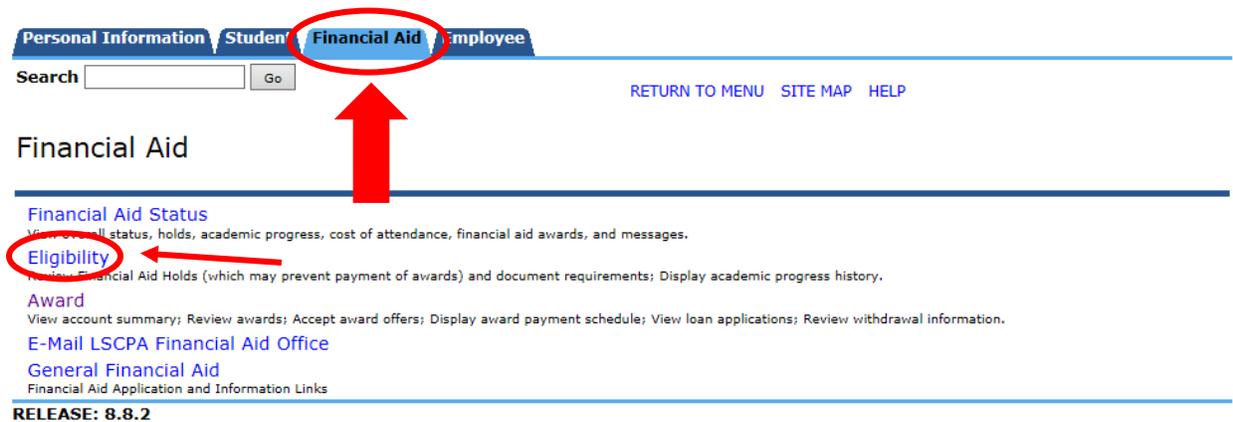
2. Enter Your **User Name** and **Password** !!!

If you have forgotten your password you can reset it online or contact the Help Desk at (409) 984-6150.

3. Click on the "**My Services**" blue tab!!!
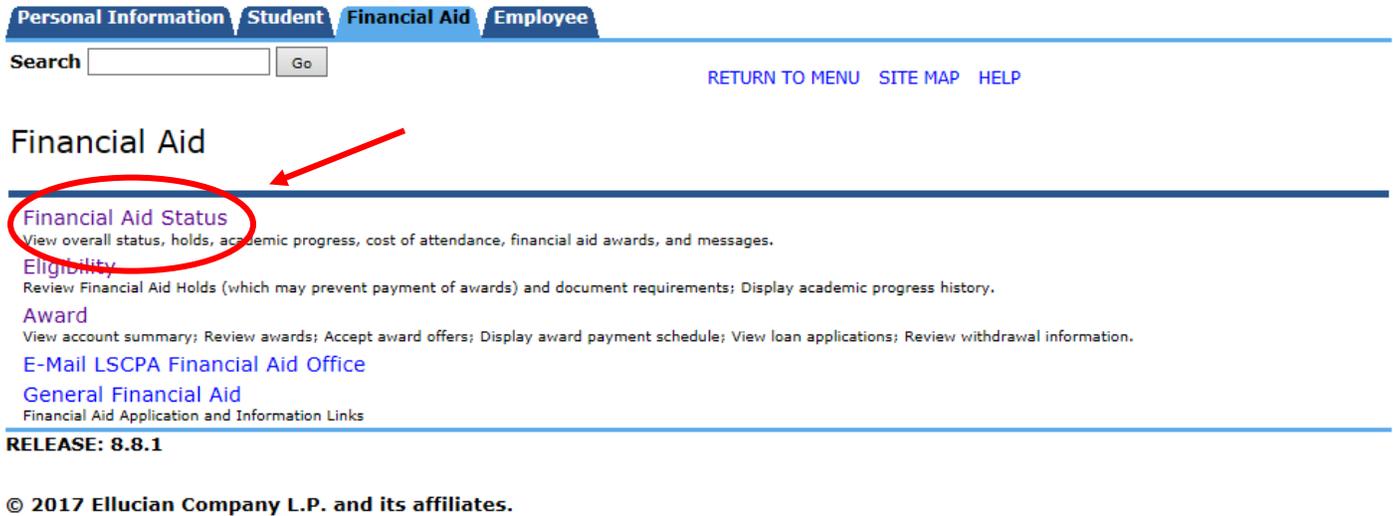

All pop-up blockers should be turned off for this step.

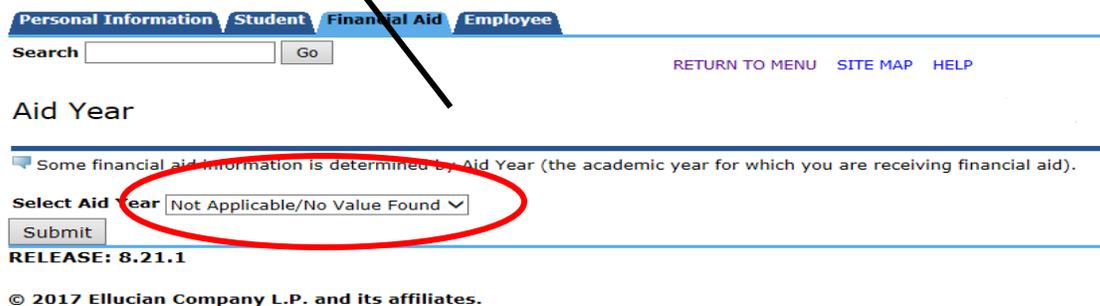## 4. Click on the "**Financial Aid**" blue tab & Then click the "**Eligibility**" link

5. Click on the **"Financial aid Status"** link.

6. Click on the drop box that says "**No Applicable/No Value Found**"

7. Select the current academic year then Click "**Submit**"

An aid year is Fall/Spring/Summer.

2017-2018 Aid year would be Fall 2017, Spring 2018, and Summer 2018.

2018-2019 Aid year would be Fall 2018, Spring 2019, and Summer 2019.

8. Click on **"Academic Progress."**

The status column shows your status at the beginning of each semester.

How to do a spot calculation of your own SAP.

The Financial Aid Office keeps an **Official Record**. If you have any questions or concerns please make an appointment to speak with a Financial Aid Advisor.

1. Click on the **"Student"** tab then on **"Student Records."**

2. Click on **"Academic Transcript."**

Search [　　　　　] Go

RETURN TO MENU   SITE MAP   HELP

Student Records

View Holds
Final Grades
Academic Transcript
Request Academic Transcript
View Status of Transcript Requests
Degree Evaluation
Course Catalog
View Student Information
Class Schedule
View Test Scores

RELEASE: 8.8.1

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3. Select your Transcript Options

- All Levels
- Unofficial Transcript

Personal Information | Student | Financial Aid | Employee

Search [　　　　　] Go

RETURN TO MENU   SITE MAP   HELP

Academic Transcript Options

Select the transcript level and transcript type.

Transcript Level: [All Levels ▾]
Transcript Type: [Unofficial Transcript ▾]

[Submit]

[View Holds | Request Printed Transcript | Transcript Request Status]

RELEASE: 8.7.1

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4. Once your Unofficial Transcript pulls up scroll down to the bottom until you see "Transcript Totals (undergraduate)"

Unofficial Transcript

TRANSCRIPT TOTALS (UNDERGRADUATE) -Top-

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution:	58.000	58.000	58.000	49.000	119.00	2.42
Total Transfer:	12.000	12.000	12.000	0.000	0.00	0.00
Overall:	70.000	70.000	70.000	49.000	119.00	2.42

Unofficial Transcript

COURSES IN PROGRESS -Top-

Term: Spring 2017

Subject	Course	Level	Title	Credit Hours
PHYS	1405	UG	Elementary Physics I	4.000
PTAC	2438	UG	Process Tech III-Operations	4.000
PTAC	2446	UG	Process Troubleshooting	4.000

Unofficial Transcript

A. Quantitative Standard
   a. Divide the 'Total Institution Earned hours' by the 'Total Institution Attempt Hours'
   b. Move the decimal two places to the right.
      Ex. 0.84938934 would be a completion ratio of 84.9%
   c. Anything below 0.75 or 75% does not meet this standard.
B. Qualitative standard – Any GPA below a 2.0 does not meet this standard.
C. 150% Time Frame
   - Divide the 'Overall Attempt Hours' by your 'Program Length'
     • Your Program length can be found at the top of your degree evaluation.
   - Any calculation over a 1.5 does not meet this requirement.