



# STUDENT DECLARATION THAT A FEDERAL INCOME TAX FORM WILL NOT BE FILED 2024-2025

## Student Information

Name \_\_\_\_\_ ID # \_\_\_\_\_

The Department of Education requires that independent students and parents of dependent students, who have not filed a tax return, provide a Verification of Non-Filing (VNF) letter from the IRS dated on or after October 1, 2023. You can get this by sending IRS Form 4506-T and checking box 7. Also acceptable is some other IRS document that clearly states the IRS does not have a tax record for the year, such as a return transcript with the message "no record of return filed" or "no transcript on file." Messages that aren't as clear, such as "could not be processed," are not acceptable alternatives.

\_\_\_ I am a dependent student and am not required to submit a Verification of Non-Filing Letter from the IRS.

\_\_\_ I am providing a Verification of Non-Filing Letter from the IRS with this form.

\_\_\_ I have attempted but was unable to get a Verification of Non-Filing Letter from the IRS. Date Requested: \_\_\_/\_\_\_/\_\_\_\_\_

If you are unable to get a VNF letter from the IRS please provide proof that it was requested. Form 4506-T states that most requests are processed within 10 business days, so at least that amount of time should elapse before submitting this form.

I (we) will not file, and am (are) not required to file a federal tax return (includes the 2022 IRS Form 1040, Telefile worksheet, a tax return from Puerto Rico or a foreign income tax return).

List below all sources of income for 2022 and attach documentation of that income:

Please complete all sections. If the amount received is zero dollars, enter \$0

SOURCE	AMOUNT Student	AMOUNT Spouse	TOTAL
Earnings from work	\$	\$	\$
Social Security Benefits	\$	\$	\$
Other:	\$	\$	\$
	\$	\$	\$
TOTAL			\$

## Certification and Signature

I hereby certify that all information contained in this declaration is correct and complete.

**WARNING:** According to Federal Laws, if you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Spouse's Signature \_\_\_\_\_

Date \_\_\_\_\_

Financial Aid Office: Student Center Room 304  
Mail: PO Box 310 Port Arthur, TX 77641  
Phone: 409-984-6203 \* Fax: 409-984-6025  
FinancialAid@lamarpa.edu