



**Risk Management
Environmental Health & Safety
Emergency Management
Ergonomics
Continuity of Operations
Campus Security**

**Email
LSCPA**

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- Battery jump
- Services provided Monday – Friday, 7:00 a.m. to 8:30 p.m., also during weekend events

So add the Campus Safety number to your mobile device and give us a call. (409) 720-7369.

2 Building Coordinators: Do You Know What To Do During Long-Term Closure Procedures?

There are two months remaining in the 2022 Tropical Storm Season. Building Coordinators should review their responsibilities in the Emergency Operations Plan.

- Responsible for securing physical assets before campus closure.
- Follow the building evacuation check list before leaving the building.
- Covering equipment that can be water damaged with plastic bags or waterproof sheeting.
- Disconnect all electrical / electronic devices from their power source.
- Remove perishable food and beverages from refrigerators and freezers.
- Secure all windows, doors, and vents.
- Report completed checklist to Leadership before leaving campus.

3 How Do We Stay Notified During Emergencies?

Employees who have submitted their cell phone, email, and other various contact information will receive voice mails and text messages through the Seahawk Emergency Notification System regarding various actions to take, key campus updates, and return to work status. For general information about campus status during and following an emergency event, anyone can

check the LSCPA homepage and listen to local radio / TV stations.

4 Emergency Access and Egress

Emergency access helps ensure facilities and equipment always remain available and unobstructed to ensure effective fire detection, evacuation, suppression, and response. Emergency egress is defined as a continuous and unobstructed way to travel from any point in a public building to a public way. A means of egress may include horizontal and vertical travel routes, including intervening rooms, doors, hallways, corridors, passageways, balconies, ramps, stairs, enclosures, lobbies, courts, and yards.

Follow these guidelines to promote safe evacuation in corridors, stairways, and exits:

- Keep all means of egress clean, clutter-free, and unobstructed.
- Do not place hazardous materials or equipment in areas used for evacuation.
- Do not place combustible materials (e.g., wood structures) in areas used for evacuation, especially stairwells.
- Do not use corridors or stairways for storage or office/laboratory operations.
- Do not place locks, chains, or other devices that can defeat or obstruct an exit without prior approval from Office of Campus Safety.
- Do not use a corridor as an extension to an office.

1 Give Us a Call!

Don't feel safe walking to your vehicle. Got back to your vehicle and the battery is dead. Give Campus Safety a call. Campus Safety provides the following services:

- Escort to vehicle or other buildings
- Vehicle unlock